



First Stage
Volunteer Ushers
Updated April 24, 2017

SUMMARY

First Stage seeks Volunteer Ushers for First Stage's evening and weekend performances at the Marcus Center's Todd Wehr Theater. Reporting to the House Manager, our Volunteer Ushers deliver quality customer service to the patrons and families seeing First Stage performances in a professional, energetic, and friendly manner. Our Volunteer Ushers have the benefit of seeing First Stage performances free of charge.

DUTIES AND RESPONSIBILITIES

Volunteer Usher duties may include:

- Distributing programs
- Tearing tickets
- Directing patrons to and from the Todd Wehr Theater before and after the performance
- Assisting patrons to their seats in the theater
- Selling merchandise and concession items before, during and after the performance and during intermission
- Answering patrons' questions, including locations of venue amenities, information about First Stage, etc.
- Enforce the theater rules, and notifying the House Manager of any issues that arise in the theater during the performance
- Other duties as assigned.

REQUIREMENTS

- Excited about helping young people and families have a positive theater experience!
- Be enthusiastic about theater and the performing arts, and have an interest in serving young people and their families.
- Be able to learn quickly and work independently, and know when to ask for help.
- Have the ability to solve simple math (for concession and merchandise transactions).
- Be able to stand on his/her feet for long periods of time, and be able to lift 50 lbs.
- Volunteer Ushers must be available to work selected shifts: Fridays from 6 – 9 p.m., Saturdays from 12 – 5:30 p.m. or 6 – 9 p.m., Sundays from 12 – 5:30 p.m. Shifts are dependent on performance schedule. Once signed up for dates and times to volunteer, Volunteer Usher must remain committed to these shifts in order to ensure a quality theater experience for our audiences.

To become a Volunteer Usher, please contact First Stage House Manager Michael Warren at (414) 273-7121 ext. 323 or email mwarren@firststage.org.